Log into the system by entering the address <u>ipo.bangladeshstockmarket.com</u> in the address bar of your browser.

CSE IPO Portal





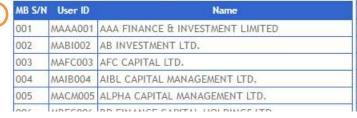
Login



Welcome to CSE Portal for IPO Applications Processing. You have to log into the system to proceed further.

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List of Merchant Bankers:



Eligible TREC Holders of CSE:

TREC ID	User ID	Name	Region
999	TEST	TEST	
001	ALPHA	ALPHA SECURITIES LTD.	Chittagong
002	ISPI	ISPI SECURITIES LTD.	Chittagong
003	MNHAR	MEENHAR SECURITIES LTD.	Chittagong
004	SASL	SOUTH ASIA SECURITIES LTD.	Chittagong
005	ISLND	ISLAND SECURITIES LTD.	Chittagong
006	CCL	CHITTAGONG CAPITAL LTD.	Chittagong
011	FCSL	FIRST CAPITAL SECURITIES LTD.	Chittagong
019	NWSL	NORTH WEST SECURITIES LTD.	Chittagong
020	SCL	SECURE CAPITALS LTD.	Chittagong
022	SALTA	SALTA CAPITAL LTD.	Chittagong
023	AZIM	AZIM SECURITIES LTD.	Chittagong
024	UESL	UTTARA EXCHANGE & SECURITIES LTD.	Chittagong
027	BRICH	BE RICH LTD.	Chittagong
028	RAK	RAK CAPITAL LIMITED	Chittagong
029	NSSL	NIZAMS SHARES & SECURITIES LTD.	Chittagong
030	JIC	JIC SECURITIES LTD.	Chittagong
031	PHP	PHP STOCKS & SECURITIES LTD.	Chittagong
032	AA	A A SECURITIES LTD.	Chittagong
034	PSSL	PIONEER SHARES & SECURITIES LTD.	Chittagong
036	VANGD	VANGUARD SHARES & SECURITIES LTD.	Chittagong
040	BASE	BASE CAPITAL LTD.	Chittagong
044	3A	3A & COMPANY LTD.	Chittagong
0.46	TIDEL	HEEATATUR RAHMAN & CO. LTD.	Chittagona

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Login Page Contents

S/N	Description			
1	If you are a TREC Holder, then find your User ID in this table. This table is sorted by the TREC ID column.			
2 If you are a Merchant Banker, then find your User ID in this table. This table is sorted by the MB S/N column.				
3	Enter your User ID here. This field is not case sensitive.			
4	Enter your password here. This field is case sensitive. Please contact CSE TREC or Listing department for your password. You are highly recommended to change your password after you log into the system using the password provided by CSE for security purpose.			
5	Check this box if you want your browser to remember your User ID. That is, if you select this box and successfully log into the system, then you will not be required to enter your User ID in the login page in future.			
6	Click the Log In button to log into the system after providing the correct User ID and Password.			
7	Click the User Manual link to get the user manual of this system.			

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Home

You will be redirected to the home page after successfully logging into the system.

CSE IPO Portal



Home

Welcome to CSE web portal for IPO applications processing.

TREC Holders of CSE can submit IPO applications in prescribed format on behalf of their clients here. Issuers can collect all those applications at one place and submit the results including allotment and refund details after lottery. TREC Holders can then collect the results also from here. For further enquiries, please contact the Listing or TREC Holders department of CSE.

This website is maintained by Chittagong Stock Exchange Limited.

9 You are logged in as TEST.

Logout

10

List of IPOs

IPO Code	IPO Name	Lot Size	Unit Price	IPO Status
CAPMBDBLMF	CAPM BDBL Mutual Fund 01	500	10.00	Open
ACMELAB	The ACME Laboratories Ltd.	100	77.00	Close
AMANFEED	AMAN FEED LIMITED	200	36.00	Close
BNICL	BANGLADESH NATIONAL INSURANCE COMPANY LIMITED	500	10.00	Close
DOREENPWR	Doreen Power Generations and Systems Limited	200	29.00	Close
DSSL	DRAGON SWEATER AND SPINNING LIMITED	500	10.00	Close
ETL	Evince Textiles Limited	500	10.00	Close
FORTUNE	FORTUNE SHOES LIMITED	500	10.00	Close
ITC	INFORMATION TECHNOLOGY CONSULTANTS LIMITED	500	10.00	Close
KDSALTD	KDS Accessories Limited	250	20.00	Close
OAL	OLYMPIC ACCESSORIES LIMITED	500	10.00	Close
REGENTTEX	Regent Textile Mills Ltd.	200	25.00	Close
SEMLLECMF	SEML Lecture Equity Management Fund	500	10.00	Close
SIMTEX	SIMTEX INDUSTRIES LIMITED	300	20.00	Close
TOSRIFA	TOSRIFA INDUSTRIES LIMITED	200	26.00	Close
VAMLBDMF1	Vanguard AML BD Finance Mutual Fund One	500	10.00	Close
VAMLRBBF	Vanguard AML Rupali Bank Balanced Fund	500	10.00	Close
YPL	YEAKIN POLYMER LIMITED	500	10.00	Close

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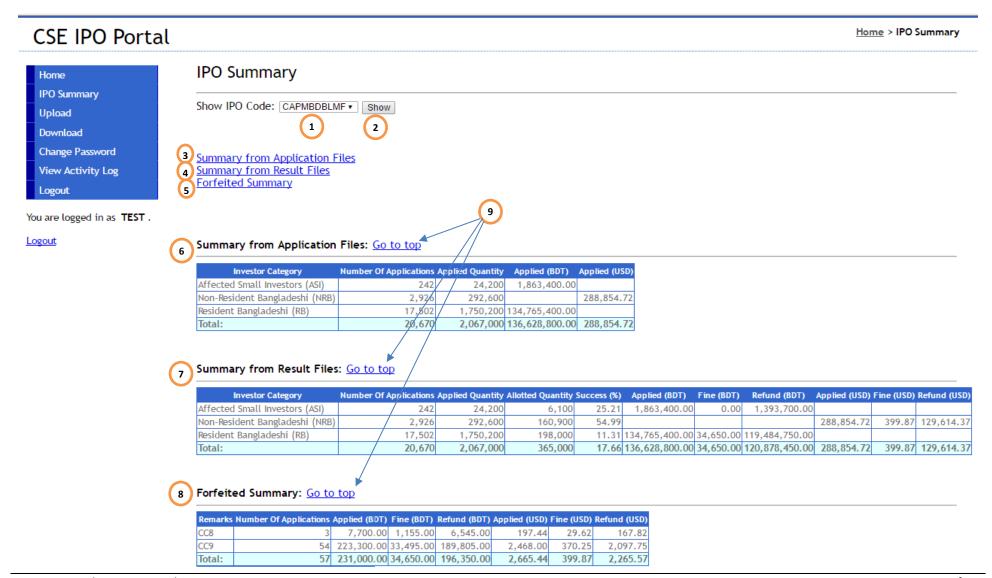
Home Page Contents

S/N	Description
1	The navigation menu of the system. You may go to various pages in this system by clicking various links in this area.
2	Home. Click this link to go to the Home page.
3	IPO Summary. Click this link to go to the IPO Summary page.
4	Upload. Click this link to go to the Upload page.
5	Download. Click this link to go to the Download page.
6	Change Password. Click this link to go to the Change Password page.
7	View Activity Log. Click this link to go to the Activity Log page.
8	Click this link to log out from the system.
9	The User ID using which you are logged into the system is shown here.
10	A summary list of all IPOs applied so far using this system is given here.
11	The path through which you have reached the current page is shown here.

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IPO Summary

You will be redirected to the IPO Summary page after clicking the IPO Summary link in the menu. In this page, you can view some statistics prepared based on your IPO Applications, Results, and Forfeited records.



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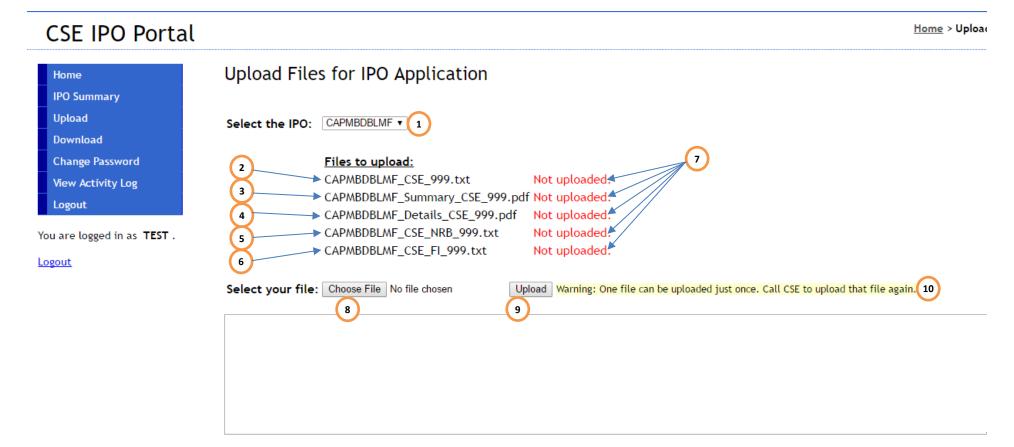
IPO Summary Page Contents

S/N	Description
1	Select the IPO code for which you want to see the summary.
2	Click this Show button to see the IPO Summary of the selected IPO.
3	Click this link to go to the area of Summary from Application Files in the page.
4	Click this link to go to the area of Summary from Result Files in the page.
5	Click this link to go to the area of Summary from Forfeited Summary in the page.
6	Summary of records found in the Application text file submitted for the selected IPO.
7	Summary of records found in the Results text file submitted by the issuer for the selected IPO.
8	Summary of forfeited records found in the Remarks column in the Results text file submitted by the issuer for the selected IPO.
9	Click these links to go to the top of the page.

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Upload

You will be redirected to the Upload page after clicking the Upload link in the menu. In this page, you can upload your files for IPO Applications.



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Home > Upload CSE IPO Portal



You are logged in as TEST.

Logout

Upload Files for IPO Application

Select the IPO: CAPMBDBLMF ▼

Files to upload:

11 12

CAPMBDBLMF_CSE_999.txt Uploaded. (At 26-Oct-2016 10:39:38 AM).

CAPMBDBLMF_Summary_CSE_999.pdf Not uploaded. CAPMBDBLMF_Details_CSE_999.pdf Not uploaded. CAPMBDBLMF_CSE_NRB_999.txt Not uploaded. CAPMBDBLMF_CSE_FI_999.txt Not uploaded.

Select your file: Choose File No file chosen Upload Warning: One file can be uploaded just once. Call CSE to upload that file again.

(13) File uploaded successfully.

File name: CAPMBDBLMF CSE 999.TXT

File size: 24956 kb Content type: text/plain

Following checks were passed before uploading:

1. Number of columns should be 10.

2. Each column should have some data.

3. Column 1 should contain [TREC ID] i.e. 999.

4. Column 5 should be 16-digits long [BOID].

5. Column 6 for [Applicant Category] should be either RB, ASI, NRB, DLR, RPPF, MB, MF, NBFI, AMC, AIF, AIFM, BANK, FI, INS or OTHER.

6. Column 7 should be numeric [Quantity].

7. Column 9 should be numeric [Applied Amount].

8. Column 9 containing [Applied Amount] in BDT should be equal to [Quantity] X [Unit Price].

9. Column 10 should contain [IPO Code] i.e. CAPMBDBLMF.

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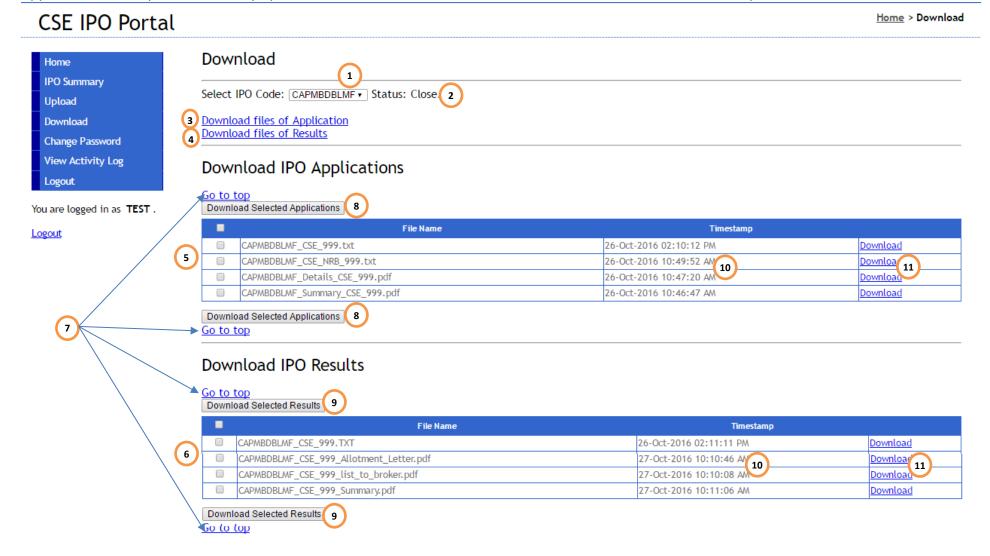
Upload Page Contents

S/N	Description						
1	Select the IPO code for which you are applying.						
2	Name of the delimited text file containing the detailed information of the applications.						
3	Name of the pdf file containing the summary information of the applicat	ions.					
4	Name of the pdf file containing the detailed information of the application	ons.					
5	Name of the delimited text file containing the detailed information of No	on-Resident Ba	angladeshi (NRB) applications.				
6	Name of the delimited text file containing the detailed information of Fo	reign Investor	(FI) applications.				
7	Uploaded/Not Uploaded status of the files.						
8	Click the [Choose File] button to select the file you want to upload.						
9	Click the [Upload] button to upload the selected file.						
10	A warning text mentioning that you can upload one file just once. If you	still want to u	pload an already uploaded file again, contact CSE.				
	The administrator in CSE will delete your uploaded file and then you will	be able again	to upload that file.				
11	The status text is updated accordingly on successful upload.						
12	Showing the server time when the file was last uploaded.						
13	A message is shown here about the success or failure of the upload of you	our file.					
14	Text area showing the validation checks carried out while uploading you	r file. Followin	g basic validation checks are conducted during				
	uploading your files –						
	a. For PDF files – c. For NRB and FI text files –						
	i. File name format.	i.	File name format.				
	b. For the general text file –	ii.	Number of columns should be 14.				
	i. File name format.	iii.	Each column should have some data, except [Remarks].				
	ii. Number of columns should be 10.	iv.	Column 1 should contain the 3-digit [TREC ID] or [MB S/N].				
	iii. Each column should have some data.	V.	Column 5 should be 16-digits long [BOID].				
	iv. Column 1 should contain the 3-digit [TREC ID] or [MB S/N].	vi.	Column 6 for [Applicant Category] should be either NRB or FI.				
	v. Column 5 should be 16-digits long [BOID]. vii. Column 8 should be numeric [Amount].						
	vi. Column 6 for [Applicant Category] should be either RB, ASI, NRB,	viii.	Column 12 should be [Date] in (dd/mm/yyyy) format.				
	DLR, RPPF, MB, MF, NBFI, AMC, AIF, AIFM, BANK, FI, INS or OTHER.	ix.	Column 13 should contain [IPO Code].				
	vii. Column 7 should be numeric [Quantity].						
	viii. Column 9 should be numeric [Price].						
	ix. Column 9 containing [Applied Amount] in BDT should be equal to						
	[Quantity] X [Unit Price].						
	x. Column 10 should contain [IPO Code].						

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Download

You will be redirected to the Download page after clicking the Download link in the menu. In this page, you can download your files for IPO Applications which you have already uploaded. You can also download the Result files from here once the lottery is done.



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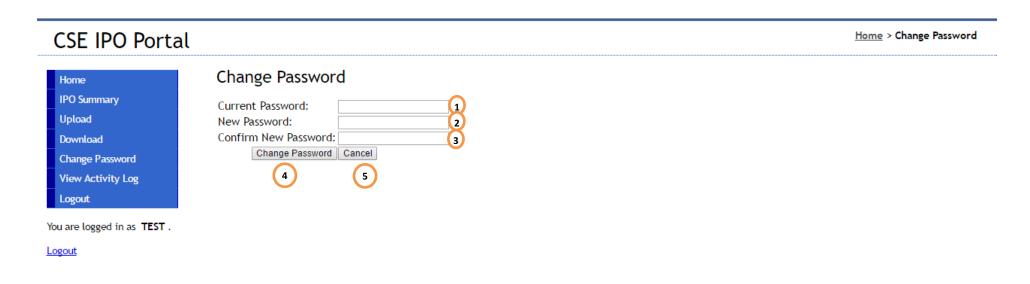
Download Page Contents

S/N	Description
1	Select the IPO Code for which you want to download files.
2	Open/Close status of the selected IPO.
3	Click this link to go to the area of Download IPO Applications in this page.
4	Click this link to go to the area of Download IPO Results in this page.
5	A list of all files you have uploaded to apply for the selected IPO is given here.
6	A list of result files of the selected IPO is given here once the lottery of the selected IPO is done.
7	Click these links to go to the top of the page.
8	Click these buttons to download the selected/ticked application files as a zip archive.
9	Click these buttons to download the selected/ticked result files as a zip archive.
10	Timestamp of the files in the server.
11	Click this link to download the file mentioned in the same line.

CSE IPO Portal – User Manual 3.0 Page **11** of **13**

Change Password

You will be redirected to the Change Password page after clicking the Change Password link in the menu. In this page, you can change your own password.



Change Password Page Contents

S/N	Description			
1	Enter your current password here.			
2	Enter your new password here.			
3	Enter your new password again here.			
4	Click this [Change Password] button to change your password to the new one you have just entered.			
5	Click this [Cancel] button not to change your password.			

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User Activities Log

You will be redirected to the User Activities Log page after clicking the View Activity Log link in the menu. In this page, you can view all your activities in the system.

CSE IPO Portal

CAPMBDBLMF_CSE_NRB_999.txt

CAPMBDBLMF_CSE_999.TXT

CAPMBDBLMF_Details_CSE_999.pdf

CAPMBDBLMF_Summary_CSE_999.pdf



You are logged in as TEST.

Logout

User Activities Log

26-Oct-2016 10:48:00 TEST File

File

File

System

26-Oct-2016 10:45:28 TEST

26-Oct-2016 10:44:54 TEST

26-Oct-2016 10:37:46 TEST

26-Oct-2016 10:28:46 TEST

Select the User: TEST ▼ View Log 1

2	Date Time	User ID	Scope	Action	Object ID	Description
	27-Oct-2016 10:34:34	TEST	User Activity	View	TEST	View the [User Activity Log] of the user [TEST].
	27-Oct-2016 10:22:01			View	TEST	View the [User Activity Log] of the user [TEST].
	27-Oct-201 3 :09:15	4	Syst _	Lg 6	7	Login into the system.
	27-Oct-201 :06:27			Los		Login into the system.
	26-Oct-2016 14:09:54	TEST	System	Login		Login into the system.
	26-Oct-2016 14:09:19	TEST	System	Logout		Logout from the system.
	26-Oct-2016 14:00:47	TEST	System	Login		Login into the system.
	26-Oct-2016 13:01:49	TEST	System	Logout		Logout from the system.
	26-Oct-2016 12:59:33	TEST	System	Login		Login into the system.

Upload the file [CAPMBDBLMF_CSE_NRB_999.txt].

Upload the file [CAPMBDBLMF_CSE_999.TXT].

Login into the system.

Upload the file [CAPMBDBLMF_Details_CSE_999.pdf].

Upload the file [CAPMBDBLMF_Summary_CSE_999.pdf].

User Activities Log Page Contents

S/N	Description					
1	Click the [View Log] button to show your activities.					
2	A list of all your activities will be shown here. The list is sorted in reverse chronological order.					
3	Operation date and time of an activity.					
4	User ID using which the activity was done.					
5	5 Scope of the activity.					
6	Action of the activity. Object ID related to the activity.					
7						
8 Description of the activity.						

Upload

Upload

Upload

Upload

Login

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